

Position: HVAC/R Technician
Term: 12 Months
Classification: Classified/Non-exempt
Location: District Wide
Qualifications: Commercial Drivers License; EPA Refrigerant Certification
Supervisory: No
Reports to: Director of Facilities

General Expectations:

- Supports the mission of Joplin Schools.
- Supports the value of education.
- Complies with the privacy rights of students.
- Safeguards confidential and/or sensitive information.
- Communicates effectively with all the members of the school district and community.
- Provides excellence in customer service both internally and externally.
- Reacts to change productively.
- Keeps abreast of new information, innovative ideas and techniques.
- Maintains accurate records and filing systems for accountability and audit purposes.
- Ensures that all activities conform to district and state guidelines.

Essential Functions:

- Installation, troubleshooting, and repair of food service refrigeration and freezer.
- Installation, troubleshooting, and repair of building cooling and heating systems (i.e. boilers, chillers, RTU's, etc)
- Repairs drinking fountain, refrigeration, and ice machines.
- Repairs washing machines and clothing dryers.
- Installation, troubleshooting, and repair of all electric heat and heat pumps.
- Repair to all major appliances in Food Service.
- Maintain cold storage and freezer storage units at Food Service Warehouse.
- Repairs to air circulating systems and restroom exhaust systems.
- Work cooperatively with other district electricians.
- Work cooperatively with all skilled craft in the planning and implementation of all projects.
- Maintain a Material Safety Data Sheet File for work area.
- Carry out all other duties as assigned.

Physical Demands

- While performing these duties, the employee is regularly required to stand, walk, use hands and fingers to handle or feel objects tools or controls and talk and hear.
- The employee is frequently required to reach, climb, bend, squat, stoop and kneel
- The employee continuously uses hand strength to grasp and use tools and climb ladders.
- The employee must frequently lift or move up to 50 pounds. Occasionally the employee will lift or move up to 90 pounds. The employees will frequently push or pull items such as desks, tables, and machinery.
- Specific vision requirements include close and peripheral vision and depth perception

Attendance

Regular and consistent attendance is an essential function of this position.

The work conditions and environment described here are representative of those that an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Conditions and Environment

While performing the duties of this job the employee regularly works indoors and occasionally works outdoors. The employee will work near or with moving mechanical equipment. The employee may occasionally work with toxic or caustic chemicals. The noise level of the work environment is usually moderate but can occasionally be loud.

Note: The statements herein are intended to describe the general nature and level of work being performed by employees, and are not to be construed as an exhaustive list of responsibilities, duties, and skills required of personnel so classified. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the employer.